

Foothills Community Health Care 2019 Work Plan

FCHC Board Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Executive												
Executive Committee Monthly Report	X	X	X	X	X	X	X	X	X	X	X	X
Monthly approval of Board minutes	X	X	X	X	X	X	X	X	X	X	X	X
Quarterly Advocacy Report	X			X			X			X		
Conflict of Interest,	X											
Whistleblower Policy &	X											
Confidentiality Statement	X											
Annual Board Retreat					X							
Language & Cultural Competency plan					X							
Evaluation of CEO						X						
Finance												
Finance Committee Monthly Report	X	X	X	X	X	X	X	X	X	X	X	X
Annual Audit Review									X			
Review IRS form 990												X
Approval of Annual Budget												X
Review Sliding Fee Policy, Including Sliding Fee schedule.			X									
CEO												
CEO Report	X	X	X	X	X	X	X	X	X	X	X	X
HRSA BPR Grant/ Needs Assessment												X
Organization Chart												X
Semi Annual Workforce Report						X						X
Personnel & Nominating												
Personnel & Nominating Report	X		X		X		X		X		X	
Annual meeting to elect officers				X								
Semi Annual Employee Satisfaction Report			X					X				
Quality Assurance												
Quality Assurance Report		X		X		X		X		X		X
Credentialing & Privileging updates						X						
FTCA - HRSA & Risk Management Report						X						
Marketing												
Quarterly Marketing/Outreach Report		X			X			X			X	
Strategic												
Semi Annual Review of Strategic Plan	X					X						